

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: April 21, 2004

Division: Public Works

Bulk Item: Yes X No

Department: Engineering

AGENDA ITEM WORDING: Receipt of monthly report on Change Orders reviewed by the County Administrator.

ITEM BACKGROUND: There were five (5) change orders considered and approved by the County Administrator for the period 3/02/04 – 4/06/04.

PREVIOUS RELEVANT BOCC ACTION: On September 9, 1998, Ordinance No. 026-1998 was adopted in order to provide that the County Administrator may approve separate, non-cumulative change orders for construction project contracts and professional service contracts in amounts not to exceed \$25,000.00 or 5% of the original contract price, whichever is greater. The BOCC requested a monthly report of all change orders considered by the County Administrator.

CONTRACT/AGREEMENT CHANGE: N/A

STAFF RECOMMENDATIONS:

TOTAL COST: N/A

BUDGETED: Yes X No

COST TO COUNTY: N/A

REVENUE PRODUCING: YES NO X **AMOUNT PER MONTH** **YEAR**

APPROVED BY: County Atty. OMB/Purchasing Risk Management

Item Prepared By:  Stephanie Coffey, Construction Manager  David S. Koppel, P.E., County Engineer

DIVISION DIRECTOR APPROVAL:  3/31/04
Dent Pierce, Division Director

DOCUMENTATION: Included X To follow Not required

DISPOSITION: **AGENDA ITEM #** 024

CHANGE ORDERS

CONSIDERED BY THE COUNTY ADMINISTRATOR FOR THE PERIOD 03/02/04 – 04/06/04

PROJECT	CO#	AMOUNT	- DESCRIPTION	DATE CONSIDERED	CAUSE
Jackson Square Underground Electrical	1	additional time	- Additional 30 days needed to allow sufficient time for viable solution for electric problem.	03/18/04*	Owner requested.
Marathon Animal Shelter roofing	1	\$16,350.00	- Removal and replacement of rotten wood & roofing materials discovered upon removal of existing roof.	03/11/04*	Owner requested.
Security /Safety Project Key West Airport	4	Additional time	- 21 days due to various delays (customs/ATCT FAA)	03/03/04*	Owner requested.
Security /Safety Project Key West Airport	3	\$5,228.25	Control badging cards Additional required	03/02/04*	Owner requested.
Security /Safety Project Key West Airport	5	\$6,315.30	- change the badge printer to double sided	03/24/04*	Owner requested.

Total \$27,893.55

* Approved by County Administrator